

Education New Zealand  
Manapou ki te Ao  
Level 5, Lambton House  
160 Lambton Quay  
PO Box 12041  
Wellington 6144  
New Zealand

P: +64 4 472 0788  
E: info@enz.govt.nz

www.enz.govt.nz  
www.studywithnewzealand.govt.nz

12 December 2024

S 9 (2)(a)

Dear S 9 (2)(a)

## Official Information Act 1982 request – Number of Departmental items

I refer to your Official Information Act 1982 (OIA) request that was partially transferred to Education New Zealand from the Minister for Tertiary Education and Skills on 2 December 2024, seeking:

1. *The number of all Ministerial/Departmental items that have been received by your Ministries/Departments from 15 May 2024 until 15 November 2024. Please break these down by workflow: Departmental Correspondence, and Departmental Official Information Act Requests.*
3. *The number of Departmental items that were completed late at any stage of the process (e.g. an item was late to be sent to the Minister's Office or was late to be sent to the requestor). Please also specify by how many days these items were overdue.*
4. *The number of Departmental items that required and were granted an extension. Please also specify by how many days an extension was granted.*

For clarity, ENZ is only responding to the departmental components of your request.

### Departmental Correspondence

ENZ defines "Departmental Correspondence" as correspondence received directly by the agency, and excludes anything commissioned to ENZ by the office of the Minister for Tertiary Skills and Employment. Departmental Correspondence can be received by any staff member across ENZ's onshore and offshore offices, and are not tracked centrally by ENZ.

As a result, ENZ is refusing this part of the request under s18(g) since the information is not held by ENZ, and there are no grounds for believing that it might be held by another agency to which the request might be transferred.

### Departmental OIA requests, 15 May to 15 November 2024

ENZ received 12 OIA requests from 15 May to 15 November 2024. This count:

- excludes any OIA requests sent to ENZ that are subsequently withdrawn by the requestor
- includes OIA requests subsequently transferred, either partially or in full, to other agencies for response
- includes OIA requests that were transferred, either partially or in full, to ENZ for response.

ENZ responded to one Departmental OIA request late. ENZ's response was provided one day late to the requestor.

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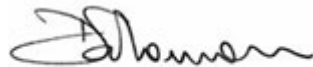
One Departmental OIA request was granted a five-day extension.

If you wish to discuss this decision with us, please feel free to contact me via [Di.Solomon@enz.govt.nz](mailto:Di.Solomon@enz.govt.nz).

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or freephone 0800 802 602.

Please note that it is our policy to proactively release our responses to official information requests where possible. Our response to your request will be published at <https://www.enz.govt.nz/about-enz/official-information-act-requests>, with your personal information removed.

Yours sincerely



Di Solomon  
General Manager  
Government Relations