



18 March 2026

S9(2)(a)

**Official Information Act 1982 request**

I refer to your Official Information Act request on 26 February 2026 seeking information as below:

*Under the Official Information Act 1982, I request the following information in relation to all properties occupied, owned, or leased by your organisation, where cleaning, security, and/or catering services are provided. For each such property, please provide:*

1. *The physical address of the property and the total leased or occupied floor area (in square metres).*
2. *Where cleaning services, security services (including guarding or concierge services), or catering services are delivered by an external contractor:*
  - a. *the name of the contract provider;*
  - b. *the contract start and expiry dates; and*
  - c. *the total NZD value of the contract and the period to which that value relates (e.g. annual or total contract value).*
  - d. *the headcount of staff assigned to perform the work\*.*
3. *Where cleaning services, security services, or catering services are delivered by staff directly employed by the agency, the headcount of staff\* and their employment arrangement (e.g. permanent, fixed-term, casual).*

*\* Where staff headcount cannot be provided at a property level, please provide the total headcount for those services across the organisation (where possible).*

The parts of your request are answered in turn below:

1. *The physical address of the property and the total leased or occupied floor area (in square metres).*

ENZ leases two properties in New Zealand.

- a. Level 5, 150 Lambton Quay, Wellington. Area leased = 671 sqm
- b. Level 15, 191 Queen Street, Auckland. Area leased = 264.17 sqm

2. *Where cleaning services, security services (including guarding or concierge services), or catering services are delivered by an external contractor:*

- a. *the name of the contract provider;*
- b. *the contract start and expiry dates; and*
- c. *the total NZD value of the contract and the period to which that value relates (e.g. annual or total contract value).*

d. *the headcount of staff assigned to perform the work\*.*

ENZ contracts cleaning services in both office locations. ENZ does not use security or catering contractors to provide security or catering-related services. The details of our cleaning contractor are as follows:

- a. In Wellington:
  - i. The name of ENZ's cleaning contractor is Jani-King
  - ii. The current contract was renewed in January 2022 and rolls over each year.
  - iii. The value of the contract is \$21,870.64. This is the annual cost.
  - iv. One person is assigned to undertake the cleaning.
- b. In Auckland
  - i. The name of the cleaning contractor is Jani-King
  - ii. The current contract for Auckland was signed in December 2022.
  - iii. The value of the contract is \$8,468.04. This is the annual cost.
  - iv. One person is assigned to undertake the cleaning.

In relation to your request for this information:

3. *Where cleaning services, security services, or catering services are delivered by staff directly employed by the agency, the headcount of staff\* and their employment arrangement (e.g. permanent, fixed term, casual).*

As stated above, ENZ does not use security or catering services and we do not directly employ the cleaning staff so this question is not applicable to us.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or freephone 0800 802 602.

Please note that it is our policy to proactively release our responses to official information requests, where possible. Our response to your question will be published shortly at [www.enz.govt.nz](http://www.enz.govt.nz), with your personal information removed.

If you wish to discuss this decision with us, please feel free to contact me at [Di.Solomon@enz.govt.nz](mailto:Di.Solomon@enz.govt.nz).

Yours sincerely,



Di Solomon

Director Government Relations & Communications

Released under the Official Information Act 1982

**Education New Zealand | Manapou ki te Ao**

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