ENZ Recognised Agency (ENZRA) 2018 Application form

Applications open on **1 September 2018** and close on **1 October 2018**. ENZ **will not** process applications received after **1 October 2018**.

To apply to become a Recognised Agency you must:

* Meet all our Eligibility criteria
* Fill out all the details in section 1
* Provide the information requested in section 2
* Read and agree to the linked documents in section 3
* Fill out the requested details in section 3 and sign the application form

Agencies must meet **all** eligibility criteria to apply.

Eligibility:

* Agencies must meet the minimum points target for students from their primary recruitment country (*See appendix A*)
* Agencies must meet the minimum visa approval rate for their primary recruitment country (*See appendix A*)
* Agencies based in New Zealand are required to have a permanent Licensed Immigration Adviser within their agency

All applications must be signed, scanned and submitted by email to [agenthelp@enz.govt.nz](mailto:agenthelp@enz.govt.nz) no later than 1 October 2018.

# Section 1 Agency Details

Please provide the below details:

|  |  |
| --- | --- |
| **Agency** | |
| Agency Name |  |
| Agency Address |  |
| Agency Website |  |
| Name of CEO |  |
| **Primary Contact for ENZRA** | |
| Name |  |
| Position |  |
| Email |  |
| **Primary recruitment country** | |
| From what one country does your agency recruit the most students? |  |
| **Licenced Immigration Advisor (LIA)** | |
| If you have a LIA working in your agency, please advise their: | |
| Name |  |
| Advisor number |  |

# Section 2 Country Specific Measures

Part 1

* You must provide evidence that you meet the **Points Target** for students from your primary recruitment country placed in New Zealand institutions, see *appendix A* for full details on Points Targets
* This evidence must include Ether:
  + copies of **Unconditional Offers of Place** for students you have successfully placed at a New Zealand provider between 1/09/2017 and 31/8/2018
  + copies of **Student Visa Approval letters** from New Zealand Immigration for students you have successfully placed at a New Zealand provider between 1/09/2017 and 31/8/2018
* This must also include a summary of all the students you have successfully placed in this period, see *appendix B* for a copy of the **Offer of Place Summary sheet**.
* These documents must be provided by email as attachments along with this application.  
  **Do not** email this application until you have all evidence ready to submit

Part 2

Please provide the below details:

|  |  |
| --- | --- |
| **Points Target – Primary Recruitment Country** | |
| Please advise how many points you believe your agency has earned between 1/09/2017 and 31/8/2018\* |  |

\*This figure must be the same as the total on your **Offer of Place Summary sheet**

*See appendix A for full details on* ***Points Targets***

Part 3

Agencies must meet a minimum approval rate for student visa applications they lodge with Immigration New Zealand (INZ), which ensures that Recognised Agencies are confident any prospective student meets all requirements for a student visa when they apply to INZ.

Please provide the below details:

|  |  |
| --- | --- |
| **Visa approval rate** | |
| Please advise how many applications your agency has lodged with Immigration New Zealand (INZ) for students from your primary recruitment country between 1/09/2017 and 31/8/2018 |  |
| Please advise (as a percentage) your agencies **visa approval rate** for applications from your primary recruitment country between 1/09/2017 and 31/8/2018 |  |

*See appendix A for full details on* ***Minimum Visa Approval Rates.***

# Section 3

Please read and tick the following to confirm your agreement:

* I have read and agree to follow the [Education New Zealand Code of Conduct and Complaints Process](https://enz.govt.nz/assets/Uploads/Education-New-Zealand-Code-of-Conduct-and-Complaints-Process.pdf).
* I have read and commit my agency to following the [London Statement](https://enz.govt.nz/assets/Uploads/ENZ-Agents-London-Statement.pdf).

I, the undersigned, confirm that all details provided in this application are true:

Name:

Position:

Signature:

Date:

# Appendix A

**POINTS TARGET AND MINIMUM VISA APPROVAL RATE**

The points-based earning system aims to give confidence to stakeholders that Recognised Agencies are consistently, and successfully, placing international students with New Zealand education providers.

Points earned vary depending on the course and location of study and are broadly aligned with the objectives of the International Education Strategy.

Points are only awarded the first time a student is approved a student visa and enters New Zealand. You can only earn points for students once; no points are earned for subsequent years of study in New Zealand.

Points earnt are as follows:

## Points Table

|  |  |
| --- | --- |
| **LEVEL OF STUDY** | **POINTS** |
| Undergraduate Study (Level 7) | 10 |
| Primary or Secondary School (Minimum two terms) | 10 |
| Post-Graduate (Level 8-10) | 10 |
| Foundation / Pathway study | 10 |
|  |  |
| Graduate Certificate/Diploma (Level 7) | 7 |
| Certificate/Diploma (Level 5 or 6) | 7 |
| Certificate (Level 2-4) | 7 |
|  |  |
| Any study (other than Foundation) between three and nine months | 6 |
|  |  |
| Any study of less than three months | 5 |
|  |  |
| Agencies can also earn the following additional points: |  |
|  |  |
| **REGION OF STUDY** |  |
| Campus outside of Auckland | 3 |

*Example 1: If you have received an offer of place from an institution based in Auckland, for a student who is doing Undergraduate Study (Level 7) this is worth 10 points.   
(Undergraduate Study (Level 7) = 10 Points)*

*Example 2: If you have received an offer of place from an institution based in Wellington, for a student who is doing Undergraduate Study (Level 7) this is worth 13 points.   
(Undergraduate Study (Level 7) + Campus based outside of Auckland = 13 Points)*

Agencies also need to meet a minimum approval rate for student visa applications they lodge with Immigration New Zealand (INZ), which ensures that Recognised Agencies are confident any prospective student meets all requirements for a student visa when they apply to INZ.

All agencies must meet the points target and minimum approval rate on an annual basis. The points target and minimum review period for the first annual review period are as follows:

## Points Target and Minimum Approval Rate Table

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **REGION** | **MINIMUM VISA APPROVAL RATE** | | **ANNUAL POINTS TARGET** | |
| Brazil | | 91% | | 120 |
| China | | 93% | | 250 |
| Chile | | 97% | | 100 |
| Colombia | | 87% | | 120 |
| Germany, France, Italy | | 98% | | 100 |
| India | | 75% | | 300 |
| Indonesia | | 91% | | 120 |
| Japan | | 99% | | 120 |
| Korea | | 97% | | 120 |
| Malaysia | | 96% | | 100 |
| Philippines | | 80% | | 120 |
| Saudi Arabia | | 88% | | 60 |
| Thailand | | 93% | | 100 |
| USA | | 99% | | 60 |
| Vietnam | | 80% | | 120 |
|  | |  | |  |
| All Other Regions | | 80% | | 80 |

*Example 3: If your primary recruitment country is India, you need to have successfully placed enough students from India to total 300 points. (Refer to the Points Table)*

# Appendix B

**Offer of Place Summary sheet**

|  |  |  |  |
| --- | --- | --- | --- |
| **Agency Name** |  | | |
| **Primary recruitment country** |  | | |
| **Student Name** | **Institution of Study** | **Date Offer of Place received** | **Points\*** |
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| **Total Points:** | | |  |

\* Points as per table in *Appendix A* based on level and region of study